

Application # SPR \_\_\_\_\_

**CALEDONIA CHARTER TOWNSHIP  
APPLICATION FOR SITE PLAN REVIEW**

*Applicant Information:*

Name:					
Address:					
Telephone:		Fax:		E-mail:	

Ownership Interest of Applicant:  Owner (Fee Simple)    Land Contract    Lease  
 Purchase Agreement    Agent for Owner

Zoning Classification: \_\_\_\_\_

Parcel Address if different from applicant address	
Tax Parcel Number(s):	
Proposed Use	

Applicant's Signature:	
Date:	

If the applicant is not the owner of the property, the owner's signature is required to confirm that they are aware that the application has been submitted and will permit the request to be considered.

Owner's Signature:	
Owner's Address:	
Date:	



**TO BE FILLED OUT BY ZONING ADMINISTRATOR**

Date Complete Application Received:		Fee Paid:	
Application Accepted:	Zoning Official, Caledonia Township		
Date of Planning Commission Decision			
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			

**SEE OTHER SIDE**

Site plans must be reviewed and approved by the following agencies. Copies of the site plan for their review must be submitted to the township or a digital copy of the plan may be submitted to be forwarded to the review agency. If the review does not apply, explain why. Final site plan approval will not be granted until approval from each agency requiring review has been granted.

Contact Information			
Entity	Contact Name	Contact Phone/FAX/ Email	Contact Address
Shiawassee County Road Commission (if property fronts on a county road)	Chris Cannon	989-743-2228 989-743-5008 FAX	701 W Corunna Ave Corunna, MI 48817
Michigan Department of Transportation (if the property fronts on a M-71 or M-21)	Steve Gasser	810-653-7470 ext 316??	3101 Technology Blvd., Suite H Lansing, MI 48910
Shiawassee County Drain Commissioner (If the site drains to a county drain)	Tony Neuman Mark Stead	989-743-2398 989-743-2474 FAX	208 N Shiawassee Street Corunna, MI
Owosso/Caledonia Utility Authority (If the site will be connected to the Township sanitary sewer system)	John Langtry	989-743-3181 989-743-3932 FAX owocalua@ charterinternet.com	135 N State Road P.O. Box 127 Owosso, MI 48867
City of Owosso (If the site will be connected to the Township water system)	Glen Chinavare	(989) 725-0550	301 W Main St Owosso, MI 48867
MDOT Bureau of Aeronautics and Freight Services Airports Division (If the site is 200' in height or greater, or may obstruct a runway at the Owosso Airport )	Linn Smith	(517) 335-9949	2700 E. Airport Service Dr Lansing, MI 48906
Owosso Airport (If the site is 200' in height or greater, or may obstruct a runway at the Owosso Airport )	Tim Harwood	989-725-1969 989-725-9639 FAX	205 Airport Drive Owosso, MI 48867
Michigan Department of Environmental Quality (if site is in Flood Plan or Wetland or a community sewer system is proposed)			
Shiawassee County Environmental Health Department (if a proposed use will require private wells, septic system or soil erosion/ sedimentation control permit)	Larry Johnson	989-743-2390 989-743-2413 FAX	201 N Shiawassee Street Corunna, MI 48817
Caledonia/Corunna Fire Department (for any new construction other than single family dwellings)	Scott Johnson	989-743-4422 989-743-4417 FAX	402 N. Shiawassee St Corunna, MI 48817

**APPLICATION INFORMATION**

- Complete application with fee and site plan must be submitted at least 28 days prior to the regularly scheduled planning commission meeting at which it is to be heard. A complete application includes:
  - A completed and signed application form, including a legal description of the property
  - The required fee
  - A complete site plan and a completed site plan check list
  
- An applicant may request a special meeting of the planning commission to consider their special use permit, but due to notice requirements a special meeting cannot be scheduled for at least 15 days after application.

**FEES**

Site Plan Review Application for uses other than commercial or industrial ..... \$ 200  
Site Plan Review Application for commercial or industrial uses ..... \$ 400  
Special Planning Commission Meeting ..... \$60 + \$40/per commission member attending

APPLICANT IS ALSO LIABLE FOR ANY REVIEW COSTS IN ADDITION TO THE MINIMUM REQUIRED AND BUILDING PERMITS WILL NOT BE ISSUES UNTIL ANY ADDITIONAL COSTS ARE PAID

<b>APPLICATION W/FEE MAY BE MAIL OR HAND DELIVERED TO:</b>
JASON BALL ROWE PROFESSIONAL SERVICES COMPANY 540 S. Saginaw Street FLINT MI 48502 PHONE (810) 341-7500; FAX (810) 341-7573 E-MAIL <a href="mailto:jball@rowepsc.com">jball@rowepsc.com</a>