

APPLICATION INFORMATION

- Complete application with fee and site plan must be submitted at least 21 days prior to the regularly scheduled planning commission meeting at which it is to be heard. A complete application includes:
 - A completed and signed application form, including a legal description of the property
 - The required fee
 - A complete site plan and a completed site plan check list for projects involving new construction/expansion, for projects involving SUP's going into existing buildings without new construction/expansion, a plot plan is adequate

- An applicant may request a special meeting of the planning commission to consider their special use permit, but due to notice requirements a special meeting cannot be scheduled for at least 15 days after application.

FEES (include any applicable site plan review fees)

Special Use Permit Application – No new construction/expansion..... \$ 100
 Special Use Permit Application – Non commercial/industrial project, new construction/expansion.....\$ 300*
 Special Use Permit Application – Commercial/industrial project, new construction/expansion\$ 500*
 Special Planning Commission Meeting \$60 + \$40/per commission member attending

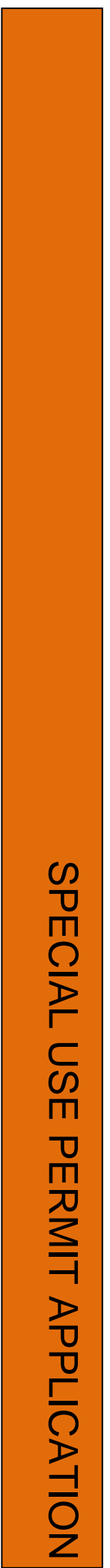
* Plus any additional review costs payable prior to issuance of occupancy permit

MAKE CHECKS PAYABLE To CALEDONIA CHARTER TOWNSHIP

APPLICATION W/FEE MAY BE MAIL OR HAND DELIVERED TO:
JASON BALL ROWE PROFESSIONAL SERVICES COMPANY 540 S. Saginaw Street FLINT MI 48502 PHONE (810) 341-7500; FAX (810) 341-7573 E-MAIL jball@rowepsc.com

MEETINGS

Regular Township Planning Commission meetings are held the 1st Thursday of each month at 7:00 p.m.



Site Plans may be required to be submitted to the following for their review and approval or written proof that the site plan does not fall under their jurisdiction prior to scheduling of review by the Planning Commission. If the review does not apply, explain why

Contact Information			
Entity	Contact Name	Contact Phone/FAX/ Email	Contact Address
Shiawassee County Road Commission (if property fronts on a county road)	Chris Cannon	989-743-2228 989-743-5008 FAX	701 W Corunna Ave Corunna, MI 48817
Michigan Department of Transportation (if the property fronts on a M-71 or M-21)	Steve Gasser	810-653-7470 ext 316	3101 Technology Blvd., Suite H Lansing, MI 48910
Shiawassee County Drain Commissioner (If the site drains to a county drain)	Tony Neuman Mark Stead	989-743-2398 989-743-2474 FAX	208 N Shiawassee Street Corunna, MI
Owosso/Caledonia Utility Authority (If the site will be connected to the Township sanitary sewer system)	John Langtry	989-743-3181 989-743-3932 FAX owocalua@ charterinternet.com	135 N State Road P.O. Box 127 Owosso, MI 48867
City of Owosso (If the site will be connected to the Township water system)	Glen Chinavare	(989) 725-0550	301 W Main St Owosso, MI 48867
MDOT Bureau of Aeronautics and Freight Services Airports Division (If the site is 200' in height or greater, or may obstruct a runway at the Owosso Airport)	Linn Smith	(517) 335-9949	2700 E. Airport Service Dr Lansing, MI 48906
Owosso Airport (If the site is 200' in height or greater, or may obstruct a runway at the Owosso Airport)	Tim Harwood	989-725-1969 989-725-9639 FAX	205 Airport Drive Owosso, MI 48867
Michigan Department of Environmental Quality (if site is in Flood Plan or Wetland or a community sewer system is proposed)			
Shiawassee County Environmental Health Department (if a proposed use will require private wells, septic system or soil erosion/ sedimentation control permit)	Larry Johnson	989-743-2390 989-743-2413 FAX	201 N Shiawassee Street Corunna, MI 48817
Caledonia/Corunna Fire Department (for any new construction other than single family dwellings)	Scott Johnson	989-743-4422 989-743-4417 FAX	402 N. Shiawassee St Corunna, MI 48817